

## **Operations Manager- 3PL Logistics**

RPM Consolidated Services, Inc. is a solid, quality and fast growing diversified transportation company with 9 locations and looking to expand. We have provided customers with quality service for over 33 years and continue to do so today. We are currently seeking an Operations Manager for our Logistics group in **Fullerton**.

This position will be responsible for generating revenue by offering full logistics services to existing RPMCSI customers and will find/initiate new customers through the use of existing company sales forces. In addition, the position is responsible for managing all aspects of a high-volume supply chain/logistics operation to ensure consistent high-level service quality and customer satisfaction. The selected candidate will be responsible for division profitability, cost efficient operations, compliance with company policies and procedures, and quality management systems. They will also model and act in accordance with our guiding principles and core values. The successful candidate will be professional, people-oriented, highly motivated, and a self-starter who thrives in a dynamic, fast-paced environment.

Areas of responsibility include:

- Accountable for achieving prescribed company objectives in regard to cost, quality, productivity, customer service and profit
- Analyze management and financial reports, budgets, expense reports and forecasts for department.
- Business plan, goal development and successful implementation.
- Continuous focus on the improvement of his/her processes in order to ensure the customer's needs are met for high quality, cost effective logistics services while, at the same time, meeting Corporate values and objectives
- Comply with and participate in the company safety program while maintaining the integrity of customer product.
- Keep abreast of emerging technology changes and innovations through formal or informal study, reading business and professional publications, networking and participation in professional organizations.
- Maintain a clean, professional and safe working environment by inspecting and scheduling maintenance, and ensuring that all office and warehouse equipment is properly accounted for and in safe working condition.
- Oversee administrative functions to ensure all paperwork is processed efficiently, in a timely manner and meets all compliance requirements.
- Plans, organizes, staffs, directs, and ensures the efficient operation of all office and warehouse activities
- Recruitment, interviewing, discipline, training, evaluation and scheduling of all division staff.

The selected candidate will have excellent organizational, written, verbal, interpersonal communication, presentation, and customer service skills as well as, the ability to manage multiple priorities within deadline. In addition, the candidate must be computer literate using Microsoft products. A minimum of BA in Business Administration or equivalent combination of education and experience in the transportation/logistics industry.

The company offers a competitive benefits package, which includes, Medical, Dental, Vision, Prescription Drugs, Life Insurance, 401(k), Holiday pay, Vacation leave, Sick leave and other Incentive programs.

RPM Consolidated Services, Inc. is an equal opportunity employer who requires a drug free workplace. Employment sponsorships are not available for this position.

For consideration, please submit your resume in response to this ad.

***Note: Submittal of your resume does not constitute an application of employment***